

Hautbois Risk Assessment

Activity: Kayaking	Assessor: Abbie Stewardson	Date: January 2018	Tech Advisor: Phil Hadley
Assessment No: RA-CAK18	SOP No: SOP-CAS17 SOP-CAK18	Lesson Plan: LP-CAN17 LP-CAK18	Page: 1 of 2
Review Date: September 2019			

Description: Canoeing takes place on Hautbois' private Cut and the River Bure. Ratios are 1:8 for this activity with an operating area from Hautbois Cut to the Horstead Centre's pontoon.

SR= Severity Rating; 5 (Catastrophic) 4 (Major) 3 (Moderate) 2 (Minor) 1 (None)

LH=Likelihood Rating 5 (Almost certain) 4 (Likely) 3 (Possible) 2 (Unlikely) 1 (Insignificant)

RR= Risk Rating; H (High) M (Medium) L (Low) I (Insignificant)

Significant Hazard	Who Might be Harmed and How	Existing Controls	Severity	Likelihood	Risk Rating
Drowning	Participants and Instructors - entrapment from capsized canoe, non-swimmers, incorrectly fitted buoyancy aids, being hit by a paddle, unconscious casualty in the water, panicking in cold water.	Minimum Instructor qualification BCU/UKCC Level 1 All to wear CE EN393 approved Buoyancy Aids. All to follow SOP, all equipment fitted and checked by a qualified Instructor Groups with access needs have canoes rafted together for stability Instructor's to carry safety knives in BAs in case of participant entrapment.	5	2	M
Hypo/hyperthermia	Participants: not dressed correctly for the conditions. Unplanned capsizes.	Clients to be dressed appropriately for weather conditions. Safety kit with warm clothing and hat, and sun cream (if appropriate) to be carried at all times. Due to the nature of the client base Kayaking to be suspended October to January except on special circumstances.	2	2	L
Equipment failure	Participants and Instructors - unmaintained canoes; cuts or scrapes from plastic and woodwork. Sinking boat due to cracks within the hull. Buoyancy aid failure	Weekly and monthly inspections recorded. All Canoeing equipment to be correctly stored and checked on a session and periodical basis.	2	2	L
Minor injuries - cuts and bruises	Participants - playing games in the kayaks.	Moving about kayaks games reduced to a minimum, no raft running games to be played.	2	2	L



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Operating area	Participants and Instructors - group paddling too far and becoming fatigued. If an incident occurred too far from assistance.	Operating area to be set up between wooden pedestrian bridge to the Cut and Horstead pontoon. All Instructors to have been certified competent. For extended trips a separate Risk Assessment must be completed.	2	2	L
Infection from water/river bank	Instructor and participants- weil's disease (leptospirosis) and similar from contaminated water	Participant and clients briefed on washing hands with warm soapy water and showering after activity, and washing clothing worn.	4	1	L