

Hautbois Risk Assessment

Activity: Katakana	Assessor: Abbie Stewardson	Date: January 2019	Tech Advisor: Phil Hadley
Assessment No: RA-KAT19	SOP No: SOP-KAT19	Lesson Plan: LP-KAT19	Page: 1 of 2
Review Date: September 2019			

Description: Katakana takes place on Hautbois' private Cut and the River Bure. Ratios are 1:8 for this activity with an operating area from Hautbois Cut to Mayton Bridge or Buxton Mill.

SR= Severity Rating; 5 (Catastrophic) 4 (Major) 3 (Moderate) 2 (Minor) 1 (None)

LH=Likelihood Rating 5 (Almost certain) 4 (Likely) 3 (Possible) 2 (Unlikely) 1 (Insignificant)

RR= Risk Rating; H (High) M (Medium) L (Low) I (Insignificant)

Significant Hazard	Who Might be Harmed and How	Existing Controls	Severity	Likelihood	Risk Rating
Drowning	Participants and Instructors - entrapment from capsized Katakana, non-swimmers, incorrectly fitted buoyancy aids, being hit by a paddle, unconscious casualty in the water, panicking in cold water.	Minimum Instructor qualification BCU/UKCC Level 1 Assistant instructor minimum qualification BC Paddlesport leader All to wear CE EN393 approved Buoyancy Aids. All to follow SOP, all equipment fitted and checked by a qualified Instructor Katakanas have inherently good stability and are designed to be very difficult to overturn Instructor's to carry safety knives in BAs in case of participant entrapment.	5	1	L
Hypo/hyperthermia	Participants: not dressed correctly for the conditions. Unplanned capsize.	Clients to be dressed appropriately for weather conditions. Safety kit with warm clothing and hat, and sun cream (if appropriate) to be carried at all times.	5	1	L
Equipment failure	Participants and Instructors - unmaintained Katakans; cuts or scrapes from plastic. Sinking boat due to cracks within the hull. Buoyancy aid failure.	Weekly and monthly inspections recorded. All equipment to be correctly stored and checked on a session and periodical basis. BA and Kayak/Canoe PPE checks quarterly.	2	2	L
Minor injuries - cuts and bruises	Participants - playing games in the Katakans.	Moving about games reduced to a minimum, no raft running games to be played.	2	2	L

This Risk Assessment should work in conjunction with the generic risk assessment (RA-GEN19) and relevant activity's Safe Operating Procedure (SOP-).

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Operating area	Participants and Instructors - group paddling too far and becoming fatigued.	Participants must be briefed about the distance and any concerns should be raised. All Instructors to have been certified competent. Participants should be appropriately matched with abilities assessed and participants moved between boats if necessary. Regular rest breaks should be taken with the group rafted together and drink breaks taken if necessary	2	2	L
Operating area	If an incident occurred too far from assistance between Hautbois and Grove Farm.	Radio/phone for assistance and make haste back to Hautbois Activity Centre. One instructor can stay with the group and dependent on the incident- the injured participant can be paddled in the Instructors boat.	3	1	L
Operating area	If an incident occurred too far from assistance between Grove Farm and Mayton Bridge and unable to return to activity centre	Radio/phone for assistance and make haste to Mayton Bridge where a member of staff will meet with the centre vehicle and/or emergency services. One instructor can stay with the group and dependent on the incident- the injured participant can be paddled in the Instructors boat.	3	2	M
Operating area	If an incident occurred in Hautbois' cut, near neighbours' rose bush between the jetty and the bridge. The participants may be cut and harmed which requires first aid.	Instructor's to provide a safety briefing stating that children should keep to the right, Instructors to position themselves in such a way to provide a physical barrier if required. When necessary, instructors will cut the rose bush back when overgrowing to Hautbois' side of the cut.	2	2	L
Infection from water/river bank	Instructor and participants- weil's disease (leptospirosis) and similar from contaminated water.	Participant and clients briefed on washing hands with warm soapy water and showering after activity, and washing clothing worn.	4	1	M

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