

Hautbois Risk Assessment



Activity: Canoeing	Assessor: Abbie Stewardson	Date: January 2019	Tech Advisor: Phil Hadley
Assessment No: RA-CAN19	SOP No: SOP-CAN19	Lesson Plan: LP-CAN19	Page: 1 of 2
Review Date: September 2019			

Description: Canoeing takes place on Hautbois' private Cut and River Bure. Ratios 1:8 for this activity with operating area from Hautbois cut to Mayton/Buxton Bridge
 SR= Severity Rating; 5 (Catastrophic) 4 (Major) 3 (Moderate) 2 (Minor) 1 (None)
 LH=Likelihood Rating 5 (Almost certain) 4 (Likely) 3 (Possible) 2 (Unlikely) 1 (Insignificant)
 RR= Risk Rating; H (High) M (Medium) L (Low) I (Insignificant)

Significant Hazard	Who Might be Harmed and How	Existing Controls	Severity	Likelihood	Risk Rating
Drowning	Participants and Instructors - entrapment from capsized canoe, non-swimmers, incorrectly fitted buoyancy aids, being hit by a paddle, unconscious casualty in the water, panicking in cold water.	Minimum Instructor qualification British Canoeing/UKCC Level 1 All to wear CE EN393 approved Buoyancy Aids. Follow SOP and lesson plan, all equipment fitted and checked by qualified Instructor Groups with additional needs- canoes rafted together for stability Instructor's to carry safety knives in Bas in case of participant entrapment. Leaders to make instructors aware of non-swimmers and nervous participants within group.	5	1	L
Hypo/hyperthermia	Participants: not dressed correctly for the conditions. Unplanned capsize. Instructors.	Clients to be dressed appropriately for weather conditions. Safety kit with warm clothing and hat, and sun cream (if appropriate) to be carried at all times. Temperature and conditions assessed by Activities Manager before session to go ahead. Additional clothing to be included in the safety kit including fleeces, windproof/waterproof layers. Changes in conditions and group to be monitored 'as you go' and appropriate changes to be made. Instructors to ensure they have spare clothing and are suitably dressed for the session.	5	1	L
Equipment failure	Participants and Instructors - unmaintained canoes; cuts or scrapes from plastic and woodwork. Sinking boat due to damaged hull. BA failure due to foam degradation.	Weekly and monthly inspections recorded. All Canoeing equipment to be correctly stored and checked on a session and periodical basis. BA and Kayak/Canoe PPE checks quarterly.	2	2	L

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Minor injuries - cuts and bruises	Participants - playing games in the canoes.	No raft running games to be played. All instructors trained in first aid and carry first aid kit.	2	2	L
Operating area	Participants and Instructors - group paddling too far and becoming fatigued.	Participants to be briefed about the distance they are going to paddle, and any concerns should be raised. All Instructors to have been certified competent. Participants should be appropriately matched with abilities assessed and participants moved between boats if necessary. Regular rest breaks should be taken with the group rafted together and drink breaks taken if necessary, agreed in advance with group.	2	2	L
Operating area	If an incident occurred too far from assistance between Hautbois and Grove Farm.	Radio/phone for assistance and make haste back to Hautbois. Incident to be met with by Hautbois staff.	2	2	L
Operating area	If an incident occurred too far from assistance between Grove Farm and Mayton Bridge	Radio/phone for assistance and make haste to Mayton Bridge where a member of staff will meet with the centre vehicle and/or emergency services. One instructor can stay with the group and dependent on the incident- the injured participant can be paddled in the Instructors boat.	3	2	M
Operating area	If an incident occurred too far from assistance between Mayton Bridge and Buxton Mill.	Radio/ phone for assistance and use knowledge to assess which is the quickest egress. A member of staff will meet with the centre vehicle and/or emergency services. One instructor can stay with the group and dependent on the incident- the injured participant can be paddled in the Instructors boat.	3	2	M
Operating area	If an incident occurred in Hautbois's cut near neighbours rose bush between the jetty and the bridge.	Instructor's to provide a safety brief stating that children should keep to the right, Instructors to position themselves in such a way to provide a physical barrier if required. When necessary instructors will cut the rose bush back when overgrowing to Hautbois's side of the cut.	2	2	L
Infection from water/river bank	Instructor and participants- weil's disease (leptospirosis) and similar from contaminated water	Participant and clients briefed on washing hands with warm soapy water and showering after activity, and washing clothing worn. Information available to send to groups on request in office.	4	1	M

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