



*Hautbois . . . where you can*

## Hautbois Risk Assessment

Activity: Abseiling	Assessor: Ian Markham	Date: January 2011	Tech Advisor: Steve Ranger
Review Date: January 2012	Assessment No: AB01	Operation Procedure No: OPAB01	Page: 1 of 2

### Risk Rating:

**Severity:** 1 Low - Injuries requiring first aid and minor ill health effects. 2 Medium - Injuries causing absence of more than 3 days or significant health effects reversible. 3 High - Death, or major injury (RIDDOR) or irreversible health damage

**Likelihood:** 1 Low - Harm will seldom occur 2 Medium - Harm will frequently occur 3 High - Certain or near certain harm will occur

**Description:** Abseiling takes place on our purpose built tower on site, there are two platforms the lower one sloped and top tower vertical.

Significant Hazard	Persons at Risk	Risk rating Severity x Likelihood	Existing Controls	Risk rating Severity x Likelihood	Recommended Action	By Who	When
Falling of Tower	Clients and Instructors	3 x 2 = 6 High	Instructors qualified to Girl Guiding Level 1, Current LA Award or above SPA Training/ Assessed. Instructors follow operating procedures	1 x 1 = 1 Low	No further action required		
Being hit by Falling Objects	Clients and Instructors	2 x 3 = 6 High	Hard Hat Area	1 x 1 = 1 Low	No further action required		
Equipment Failure	Clients and Instructors	3 x 3 = 9 High	Weekly/monthly/professional inspections recorded. All Abseiling equipment to be correctly stored and checked on a session and periodical basis.	1 x 1 = 1 Low	No further action required		
Falling off Ladder	Clients and Instructors	2 x 2 = 4 Medium	All Clients to Clip on to the fall arrester before climbing the ladder	2 x 1 = 2 Low	Supervision of client by group leader		



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## Hautbois Risk Assessment

Activity: Abseiling	Assessor: Ian Markham	Date: 15/01/2010	Tech Advisor: Steve Ranger
Review Date: January 2011	Assessment No: AB01	Operation Procedure No: OPAB01	Page: 2 of 2

### Risk Rating:

Severity: 1 Low - Injuries requiring first aid and minor ill health effects. 2 Medium - Injuries causing absence of more than 3 days or significant health effects reversible. 3 High - Death, or major injury (RIDDOR) or irreversible health damage

Likelihood: 1 Low - Harm will seldom occur 2 Medium - Harm will frequently occur 3 High - Certain or near certain harm will occur

Significant Hazard	Persons at Risk	Risk rating Severity x Likelihood	Existing Controls	Risk rating Severity x Likelihood	Recommended Action	By Who	When
Incorrectly Fitted Equipment.	Clients and Instructors	3 x 3 = 9 High	Operating procedures adhered to All equipment fitted, checked by a qualified instructor.	3 x 1 = 3 Low	Spot checks	Activity Supervisor/ Prog & Act Manag	2011
Poor Instruction (Rope Burns, Slipping)	Clients and Instructors	3 x 2 = 6 Medium	Instructors qualified to Girl Guiding Level 1, Current Local Authority Award or above i.e. SPA Training/ Assessed.	3 x 1 = 3 Low	No further action required		
Weather Conditions - Hypo/hyperthermia	Client and Instructors	3 x 2 = 6 Medium	Clients to be dressed appropriately for the activity and weather conditions. Activity will stop in Lightning	3 x 1 = 3 Low	No further action required		
Misinterpretation	Clients and Instructors	2 x 2 = 4 Medium	Instructor to be clear when fitting or checking equipment and use language which cannot be misunderstood.	1 x 2 = 2 Low	Spot checks	Activity Supervisor/ Prog & Act Manag	2011
Slips Trips and Falls	Clients Instructors	2 x 2 = 4 Medium	All to wear suitable footwear. Activity area to be removed of debris.	2 x 1 = 2 Low	No further action required		



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## Hautbois Risk Assessment

Activity: Aerial Runway	Assessor: Ian Markham	Date: January 2011	Tech Advisor: Steve Ranger
Review Date: January 2012	Assessment No: AR01	Operation Procedure No: OPAR01	Page: 1 of 2

### Risk Rating:

**Severity:** 1 Low - Injuries requiring first aid and minor ill health effects. 2 Medium - Injuries causing absence of more than 3 days or significant health effects reversible. 3 High - Death, or major injury (RIDDOR) or irreversible health damage

**Likelihood:** 1 Low - Harm will seldom occur 2 Medium - Harm will frequently occur 3 High - Certain or near certain harm will occur

**Description:** Abseiling takes place on our purpose built tower on site, there are two platforms the lower one sloped and top tower vertical.

Significant Hazard	Persons at Risk	Risk rating Severity x Likelihood	Existing Controls	Risk rating Severity x Likelihood	Recommended Action	By Who	When
Falling off the tower	Clients and Instructors	2 x 2 = 4 Medium	Instructors follow Operating Procedures, Trained and competency tested.	1 x 1 = 1 Low	No further action required		
Being hit by falling objects	Clients and Instructors	2 x 2 = 4 Medium	Hard hat area below tower and around restricted area beneath tower.	1 x 1 = 1 Low	No further action required		
Equipment Failure Wire	Clients and Instructors	3 x 3 = 9 High	Professional inspections annually recorded. Wire tower and anchor points checked weekly/monthly and each session	3 x 1 = 3 Low	No further action required		
Equipment Failure, All metal and fabric equipment	Clients and Instructors	3 x 3 = 9 High	Weekly/monthly/professional inspections recorded. All Aerial Runway equipment to be correctly stored and checked on a session and periodical basis.	3 x 1 = 3 Low	No further action required		
Incorrectly fitted equipment	Clients and Instructors	3 x 2 = 6 Medium	Operating procedures adhered to. All equipment fitted by a fully competent Instructor.	3 x 1 = 3 Low	No further action required		



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## Hautbois Risk Assessment

Activity: Aerial Runway	Assessor: Ian Markham	Date: January 2011	Tech Advisor: Steve Ranger
Review Date: January 2012	Assessment No: AR01	Operation Procedure No: OPAR01	Page: 2 of 2

### Risk Rating:

**Severity:** 1 Low - Injuries requiring first aid and minor ill health effects. 2 Medium - Injuries causing absence of more than 3 days or significant health effects reversible. 3 High - Death, or major injury (RIDDOR) or irreversible health damage

**Likelihood:** 1 Low - Harm will seldom occur 2 Medium - Harm will frequently occur 3 High - Certain or near certain harm will occur

Significant Hazard	Persons at Risk	Risk rating Severity x Likelihood	Existing Controls	Risk rating Severity x Likelihood	Recommended Action	By Who	When
Release Area, Debris	Clients and Instructors	2 x 2 = 4 Medium	Release area to be kept clear of debris	2 x 1 = 2 Low	No further action required		
Release Area , Flailing Feet	Clients and Instructors	2 x 2 = 4 Medium	Assistant to wear hard hat and not approach participant until they have fully stopped.	2 x 1 = 2 Low	No further action required		
Weather Conditions - Hypo/hyperthermia	Client and Instructors	3 x 2 = 6 Medium	Clients to be dressed appropriately for the activity and weather conditions. Activity will stop in Lightning	3 x 1 = 3 Low	No further action required		
Slips Trips and Falls	Clients Instructors	2 x 2 = 4 Medium	All to wear suitable footwear. Activity area to be removed of debris.	2 x 1 = 2 Low	No further action required		
Misinterpretation	Clients and Instructors	2 x 2 = 4 Medium	Instructor to be clear when fitting or checking equipment and use language which cannot be misunderstood	2 x 1 = 2 Low	No further action required		



## Hautbois Risk Assessment

Activity: Archery	Assessor: Ian Markham	Date: January 2011	Tech Advisor: Andy Hood
Review Date: January 2012	Assessment No: ARC01	Operation Procedure No: OPARC01	Page: 1 of 3

### Risk Rating:

Severity: 1 Low - Injuries requiring first aid and minor ill health effects. 2 Medium - Injuries causing absence of more than 3 days or significant health effects reversible. 3 High - Death, or major injury (RIDDOR) or irreversible health damage

Likelihood: 1 Low - Harm will seldom occur 2 Medium - Harm will frequently occur 3 High - Certain or near certain harm will occur

Description: Archery takes place on a pre set range on the Hautbois estate. The range is fenced on all sides with warning signs on all sides.

Significant Hazard	Persons at Risk	Risk rating Severity x Likelihood	Existing Controls	Risk rating Severity x Likelihood	Recommended Action	By Who	When
Archer's hair, clothing, jewellery, body piercings, badges, buttons etc. become entangled with string resulting in personal injury.	Clients	2 x 2 = 4 Medium	Ensure archers tie back long hair and remove loose/dangling jewellery which might entangle with bow string. Instruct new archers in appropriate clothing for the sport.	1 x 1 = 1 Low	No further action required		
Inappropriate equipment Archer's arrows too short.	Clients	3 x 2 = 6 High	Check arrow length for all new archers using the prescribed technique. Issue only arrows of required minimum length.	3 x 1 = 3 Low	No further action required		
Poor Instruction Use of inappropriate draw weight bow. Bow string may strike the archers elbow / forearm on release.	Clients	2 x 2 = 4 Medium	Instruct beginners with light draw weight bows (16 - 22 lb @ 28"). Ensure all archers use appropriate arm protection and beginners are closely supervised. Ensure archers are instructed as to correct technique for positioning bow arm.	2 x 1 = 2 Low	No further action required		



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## Hautbois Risk Assessment

Activity: Archery	Assessor: Ian Markham	Date: January 2011	Tech Advisor: Andy Hood
Review Date: January 2012	Assessment No: ARC01	Operation Procedure No: OPARC01	Page: 2 of 3

### Risk Rating:

Severity: 1 Low - Injuries requiring first aid and minor ill health effects. 2 Medium - Injuries causing absence of more than 3 days or significant health effects reversible. 3 High - Death, or major injury (RIDDOR) or irreversible health damage

Likelihood: 1 Low - Harm will seldom occur 2 Medium - Harm will frequently occur 3 High - Certain or near certain harm will occur

Significant Hazard	Persons at Risk	Risk rating Severity x Likelihood	Existing Controls	Risk rating Severity x Likelihood	Recommended Action	By Who	When
Equipment Failure	Clients/ Instructors	3 x 2 = 6 Medium	Equipment should be visually inspected before each session, weekly and monthly unsafe or damaged equipment should be removed from service. See Operating procedures for session checklist.	3 x 1 = 3 Low	No further action required		
Collection of arrows - Risk from arrows in ground / target.	Clients/ Instructors	3 x 2 = 6 Medium	Clients to be briefed regarding the collection of arrows. Instructors to follow operating procedures.	3 x 1 = 3 Low	No further action required		
Uneven ground may result in slips, trips and falls	Clients/ Instructors	2 x 2 = 4 Medium	Participants and staff should be made aware of ground conditions and wear appropriate footwear.	2 x 1 = 2 Low	No further action required		
Inadequate control of shooting may result in personal injury to an archer or spectator	Clients/ Instructors	3 x 2 = 6 Medium	Shooting MUST always be under the control of GNAS qualified Leader. All gates must be secured before shooting commences and checked that 'keep out signs our in place'.	3 x 1 = 3 Low	No further action required		



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## Hautbois Risk Assessment

Activity: Archery	Assessor: Ian Markham	Date: January 2011	Tech Advisor: Andy Hood
Review Date: January 2012	Assessment No: ARC01	Operation Procedure No: OPARC01	Page: 3 of 3

### Risk Rating:

Severity: 1 Low - Injuries requiring first aid and minor ill health effects. 2 Medium - Injuries causing absence of more than 3 days or significant health effects reversible. 3 High - Death, or major injury (RIDDOR) or irreversible health damage

Likelihood: 1 Low - Harm will seldom occur 2 Medium - Harm will frequently occur 3 High - Certain or near certain harm will occur

Significant Hazard	Persons at Risk	Risk rating Severity x Likelihood	Existing Controls	Risk rating Severity x Likelihood	Recommended Action	By Who	When
A person or animal straying into the safety area	Clients/ Instructors	2 x 2 = 4 Medium	In particular ensure that access in front of the shooting line is secured before shooting commences. The Instructors Archers must remain vigilant and suspend shooting if the safety area is violated.	2 x 1 = 2 Low	No further action required		
Weather Conditions - Hypo/hyperthermia	Client and Instructors	3 x 2 = 6 Medium	Clients to be dressed appropriately for the activity and weather conditions. Activity will stop in Lightning	3 x 1 = 3 Low	No further action required		
Slips Trips and Falls	Clients Instructors	2 x 2 = 4 Medium	All to wear suitable footwear. Activity area to be removed of debris.	2 x 1 = 2 Low	No further action required		
Misinterpretation	Clients and Instructors	3 x 2 = 6 Medium	Instructor to be clear with use of language which cannot be misunderstood (E)	3 x 1 = 3 Low	No further action required		

## Hautbois Risk Assessment

Activity: Canoeing/Kayaking	Assessor: Ian Markham	Date: January 2011	
Review Date: January 2012	Assessment No: CK01	Operation Procedure No: OPCK01	Page: 1 of 3

### Risk Rating:

Severity: 1 Low - Injuries requiring first aid and minor ill health effects. 2 Medium - Injuries causing absence of more than 3 days or significant health effects reversible. 3 High - Death, or major injury (RIDDOR) or irreversible health damage

Likelihood: 1 Low - Harm will seldom occur 2 Medium - Harm will frequently occur 3 High - Certain or near certain harm will occur

Description: Canoeing and Kayaking takes place on Hautbois private cut and the river Bure. Ratios are 1:8 for this activity with an operating area from Hautbois cut to the Horstead centre's Pontoon.

Significant Hazard	Persons at Risk	Risk rating Severity x Likelihood	Existing Controls	Risk rating Severity x Likelihood	Recommended Action	By Who	When
Drowning	Clients and Instructors	3 x 3 = 9 High	Minimum Instructor Qualification BCU/UKCC Level 1 (E) All to wear CE EN393 approved Buoyancy Aids. (E)	3 x 1 = 3 Low	No further action required		
Hypo/hyperthermia	Clients and Instructors	3 x 3 = 9 High	Clients to be dressed appropriately, to weather conditions. Safety kit with warm clothing, sun cream and hat to be carried at all times Due to the nature of the client base kayaking to be suspended November to January	3 x 1 = 3 Low	No further action required		
Equipment Failure	Clients and Instructors	3 x 3 = 9 High	Weekly/monthly inspections recorded. All Canoeing and Kayaking equipment to be correctly stored and checked on a session and periodical basis. BA and Kayak/Canoe Float Tested Yearly and Recorded.	3 x 1 = 3 Low	No further action required		

## Hautbois Risk Assessment

<b>Activity:</b> Canoeing/Kayaking	<b>Assessor:</b> Ian Markham	<b>Date:</b> January 2011	
<b>Review Date:</b> January 2012	<b>Assessment No:</b>	<b>Operation Procedure No:</b> OPCK01	<b>Page:</b> 2 of 3

### Risk Rating:

**Severity:** 1 Low - Injuries requiring first aid and minor ill health effects. 2 Medium - Injuries causing absence of more than 3 days or significant health effects reversible. 3 High - Death, or major injury (RIDDOR) or irreversible health damage

**Likelihood:** 1 Low - Harm will seldom occur 2 Medium - Harm will frequently occur 3 High - Certain or near certain harm will occur

Significant Hazard	Persons at Risk	Risk rating Severity x Likelihood	Existing Controls	Risk rating Severity x Likelihood	Recommended Action	By Who	When
Weils Disease and other Disease	Clients and Instructors	3 x 2 = 6 Medium	All participants to be made aware of the risks and given an information sheet. All Cuts Covered and no water swallowed	3 x 1 = 3 Low	No further action required		
Slips, Trips and Falls	Clients and Instructors	3 x 2 = 6 Medium	Clients briefed at beginning of session that they are not to push each other in to the water.	3 x 1 = 3 Low	No further action required		
General Cuts and Bruises	Clients	3 x 2 = 6 Medium	Raft Running games reduced to a minimum, if any raft running games to be played Helmets to be worn.	3 x 1 = 3 Low	No further action required		
Incorrectly fitted equipment	Clients	3 x 3 = 9 High	Operating procedures adhered to. All equipment fitted, checked by a qualified instructor.	3 x 1 = 3 Low	No further action required		
Equipment Handling	Clients and Instructors	1 x 2 = 2 Low	Clients taught good technique, share lifting of equipment.	1 x 2 = 2 Low	No further action required		
Branches and other debris on river and in cut.	Clients and Instructors	2 x 2 = 4 Medium	All participants to wear solid footwear, visible hazards removed or avoided.	2 x 1 = 2 Low	No further action required		
Operating area	Clients and Instructor	3 x 2 = 6 Medium	Operating area to be set up between Bridge to the Cut and Horstead Pontoon.	3 x 1 = 3 Low	No further action required		



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## Hautbois Risk Assessment

<b>Activity:</b> Canoeing/Kayaking	<b>Assessor:</b> Ian Markham	<b>Date:</b> January 2011	
<b>Review Date:</b> January 2012	<b>Assessment No:</b>	<b>Operation Procedure No:</b> OPCK01	<b>Page:</b> 3 of 3

### Risk Rating:

**Severity:** 1 Low - Injuries requiring first aid and minor ill health effects. 2 Medium - Injuries causing absence of more than 3 days or significant health effects reversible. 3 High - Death, or major injury (RIDDOR) or irreversible health damage

**Likelihood:** 1 Low - Harm will seldom occur 2 Medium - Harm will frequently occur 3 High - Certain or near certain harm will occur

Significant Hazard	Persons at Risk	Risk rating Severity x Likelihood	Existing Controls	Risk rating Severity x Likelihood	Recommended Action	By Who	When
Weather conditions	Clients Instructors	3 x 3 = 9 High	Water level of the river must be inspected before groups are taken out onto river. Sessions will be stopped in Lightning.	3 x 1 = 3 Low	No further action required		
Misinterpretation	Clients and Instructors	2 x 2 = 4 Medium	Instructor to be clear when fitting or checking equipment and use language which cannot be misunderstood.	2 x 1 = 2 Low	No further action required		



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## Hautbois Risk Assessment

Activity: Climbing Boulder	Assessor: Ian Markham	Date: January 2011	Tech Advisor: Ian Markham
Review Date: January 2012	Assessment No: CB01	Operation Procedure No: OPCB01	Page: 1 of 1

### Risk Rating:

**Severity:** 1 Low - Injuries requiring first aid and minor ill health effects. 2 Medium - Injuries causing absence of more than 3 days or significant health effects reversible. 3 High - Death, or major injury (RIDDOR) or irreversible health damage

**Likelihood:** 1 Low - Harm will seldom occur 2 Medium - Harm will frequently occur 3 High - Certain or near certain harm will occur

**Description:** The climbing boulder takes place on our man made boulder on the Hautbois estate. The ratio is 1:12 . The climbing boulder is designed as a introduction to climbing for our younger clients.

Significant Hazard	Persons at Risk	Risk rating Severity x Likelihood	Existing Controls	Risk rating Severity x Likelihood	Recommended Action	By Who	When
Falling off the Wall	Clients and Instructors	2 x 3 = 6 Medium	Leader supervision at all times. Operating procedures followed, All participants spotted by each other.	2 x 1 = 2 Low	No further action required		
Equipment Failure	Clients and Instructors	2 x 3 = 6 Medium	Weekly/monthly/checks recorded.	2 x 1 = 2 Low	No further action required		
Slipping off the wall	Clients and Instructors	2 x 3 = 6 Medium	Clients taught good technique, three points of contact at all times.	2 x 1 = 2 Low	No further action required		
Fallen on	Clients	2 x 3 = 6 Medium	Clients taught to spot correctly, to be made aware of being vigilant, and not to walk under participants	2 x 1 = 2 Low	No further action required		
Misinterpretation	Clients and Instructors	2 x 3 = 6 Medium	Instructor to be clear when giving instructions and demonstrating spotting techniques.	2 x 1 = 2 Low	No further action required		
Weather Conditions - Hypo/hyperthermia	Client and Instructors	3 x 2 = 6 Medium	Clients to be dressed appropriately for the activity and weather conditions. Activity will stop in Lightning	3 x 1 = 3 Low	No further action required		
Slips Trips and Falls	Clients Instructors	2 x 2 = 4 Medium	All to wear suitable footwear. Activity area to be removed of debris.	2 x 1 = 2 Low	No further action required		



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## Hautbois Risk Assessment

Activity: Climbing	Assessor: Ian Markham	Date: January 2011	Tech Advisor: Steve Ranger
Review Date: January 2012	Assessment No: CL01	Operation Procedure No:OPCL01	Page: 1 of 2

### Risk Rating:

**Severity:** 1 Low - Injuries requiring first aid and minor ill health effects. 2 Medium - Injuries causing absence of more than 3 days or significant health effects reversible. 3 High - Death, or major injury (RIDDOR) or irreversible health damage

**Likelihood:** 1 Low - Harm will seldom occur 2 Medium - Harm will frequently occur 3 High - Certain or near certain harm will occur

**Description:** Climbing takes place on our purpose built tower on site. The climbing wall has a slabed wall leading to a vertical wall with two routes.

Significant Hazard	Persons at Risk	Risk rating Severity x Likelihood	Existing Controls	Risk rating Severity x Likelihood	Recommended Action	By Who	When
Falling off the wall	Clients and Instructors	3 x 3 = 9 High	Instructors qualified to Girl Guiding Level 1, Current LA Award or above SPA Training/ Assessed or above Instructors to follow operating procedures.	1 x 2 = 2 Low	No further action required		
Being hit by falling objects	Clients and Instructors	2 x 2 = 4 Medium	Hard Hat Area	1 x 1 = 1 Low	No further action required		
Equipment failure	Clients and Instructors	3 x 3 = 9 High	Weekly/monthly/professional inspections recorded. All Climbing equipment to be correctly stored and checked on a session and periodical basis.	1 x 1 = 1 Low	No further action required		
Incorrectly fitted equipment	Clients and Instructors	3 x 2 = 6 Medium	Operating procedures adhered to All equipment fitted, checked by a qualified instructor.	1 x 1 = 1 Low	Spot checks	Activity Supervisor/ Prog & Act Manag	2011



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## Hautbois Risk Assessment

Activity: Climbing	Assessor: Ian Markham	Date: January 2011	Tech Advisor: Steve Ranger
Review Date: January 2012	Assessment No: CL01	Operation Procedure No:OPCL01	Page: 2 of 2

### Risk Rating:

**Severity:** 1 Low - Injuries requiring first aid and minor ill health effects. 2 Medium - Injuries causing absence of more than 3 days or significant health effects reversible. 3 High - Death, or major injury (RIDDOR) or irreversible health damage

**Likelihood:** 1 Low - Harm will seldom occur 2 Medium - Harm will frequently occur 3 High - Certain or near certain harm will occur

Significant Hazard	Persons at Risk	Risk rating Severity x Likelihood	Existing Controls	Risk rating Severity x Likelihood	Recommended Action	By Who	When
Slipping off the wall	Clients and Instructors	2 x 3 = 6 Medium	Clients taught good technique (three points of contact), belayed at all times.	1 x 3 = 3 Low	No further action required		
Pulled of ground when belaying	Clients and Instructors	2 x 3 = 6 Medium	Client/Instructor attached to ground anchor.	1 x 1 = 1 Low	No further action required		
Weather Conditions - Hypo/hyperthermia	Client and Instructors	3 x 2 = 6 Medium	Clients to be dressed appropriately for the activity and weather conditions. Activity will stop in Lightning	3 x 1 = 3 Low	No further action required		
Slips Trips and Falls	Clients Instructors	2 x 2 = 4 Medium	All to wear suitable footwear. Activity area to be removed of debris.	2 x 1 = 2 Low	No further action required		
Misinterpretation	Clients and Instructors	2 x 2 = 4 Medium	Instructor to be clear when fitting or checking equipment and use language which cannot be misunderstood	1 x 1 = 1 Low	Spot checks	Activity Supervisor/ Prog & Act Manag	2011



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## Hautbois Risk Assessment

<b>Activity:</b> Compass Course	<b>Assessor:</b> Ian Markham	<b>Date:</b> January 2011	<b>Tech Advisor:</b> Ian Markham
<b>Review Date:</b> January 2012	<b>Assessment No:</b> CC01	<b>Operation Procedure No:</b> OPCC01	<b>Page:</b> 1 of 2

### Risk Rating:

**Severity:** 1 Low - Injuries requiring first aid and minor ill health effects. 2 Medium - Injuries causing absence of more than 3 days or significant health effects reversible. 3 High - Death, or major injury (RIDDOR) or irreversible health damage

**Likelihood:** 1 Low - Harm will seldom occur 2 Medium - Harm will frequently occur 3 High - Certain or near certain harm will occur

**Description:** Compass course takes place over our 28 acre estate following our 22 post course. The ratio is 1:12. The course is designed to teach clients the use of a compass with bearings and pacing.

Significant Hazard	Persons at Risk	Risk rating Severity x Likelihood	Existing Controls	Risk rating Severity x Likelihood	Recommended Action	By Who	When
Falling Water - Drowning	Clients	3 x 2 = 6 Medium	Groups given clear boundaries and activity area (E)	3 x 1 = 3 Low	No further action required		
Weather Conditions - Hypo/hyperthermia	Client and Instructors	3 x 2 = 6 Medium	Clients to be dressed appropriately for the activity and weather conditions. Activity will stop in Lightning	3 x 1 = 3 Low	No further action required		
Lost Clients - Wandering onto road.	Clients	3 x 2 = 6 Medium	Groups to be given clear boundaries, instructor to stay in appointed area. Time limits given to groups.	3 x 1 = 3 Low	No further action required		
Equipment (Incorrect Use)	Clients	3 x 1 = 3 Low	Operating procedures adhered to (E) Correct instruction and adult supervision (E)	3 x 1 = 3 Low	No further action required		
Equipment Handling	Clients	3 x 1 = 3 Low	Clients taught good technique (E)	3 x 1 = 3 Low	No further action required		
Rabbit Holes, Branches and Other Debris	Clients and Instructors	3 x 2 = 6 Medium	All participants to wear solid footwear, visible hazards removed from around posts. (E)	3 x 1 = 3 Low	No further action required		



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## Hautbois Risk Assessment

Activity: Compass Course	Assessor: Ian Markham	Date: January 2011	Tech Advisor: Ian Markham
Review Date: January 2012	Assessment No: CC01	Operation Procedure No: OPCC01	Page: 2 of 2

### Risk Rating:

**Severity:** 1 Low - Injuries requiring first aid and minor ill health effects. 2 Medium - Injuries causing absence of more than 3 days or significant health effects reversible. 3 High - Death, or major injury (RIDDOR) or irreversible health damage

**Likelihood:** 1 Low - Harm will seldom occur 2 Medium - Harm will frequently occur 3 High - Certain or near certain harm will occur

Significant Hazard	Persons at Risk	Risk rating Severity x Likelihood	Existing Controls	Risk rating Severity x Likelihood	Recommended Action	By Who	When
Misinterpretation	Clients and Instructors	3 x 2 = 6 Medium	Instructor to be clear with use of language which cannot be misunderstood (E)	3 x 1 = 3 Low	No further action required		
Slips Trips and Falls	Clients Instructors	2 x 2 = 4 Medium	All to wear suitable footwear. Activity area to be removed of debris.	2 x 1 = 2 Low	No further action required		



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## Hautbois Risk Assessment

Activity: Environmental Studies	Assessor: Ian Markham	Date: January 2011	Tech Advisor: Catherine Foreman
Review Date: January 2012	Assessment No: ES01	Operation Procedure No: OPES01	Page: 1 of 2

### Risk Rating:

**Severity:** 1 Low - Injuries requiring first aid and minor ill health effects. 2 Medium - Injuries causing absence of more than 3 days or significant health effects reversible. 3 High - Death, or major injury (RIDDOR) or irreversible health damage

**Likelihood:** 1 Low - Harm will seldom occur 2 Medium - Harm will frequently occur 3 High - Certain or near certain harm will occur

**Description:** Environmental Studies takes place around our site with defined areas for specific activities. The ratio is 1:12 and during the session we focus on mini-beasts and pond dipping.

Significant Hazard	Persons at Risk	Risk rating Severity x Likelihood	Existing Controls	Risk rating Severity x Likelihood	Recommended Action	By Who	When
Falling Water - Drowning, Hypothermia	Clients and Instructors	3 x 3 = 9 High	Instructors supervise group at all times. Ensure site being used is appropriate.	3 x 1 = 3 Low	No further action required		
Equipment Failure	Clients and Instructors	3 x 2 = 6 Medium	Weekly/monthly inspections recorded.	2 x 1 = 2 Low	No further action required		
Weils Disease	Clients and Instructors	3 x 2 = 6 Medium	All participants to be made aware of the risks and given an information sheet. All Cuts Covered and no water swallowed.	3 x 1 = 3 Low	No further action required		
Equipment (Incorrect Use)	Clients	2 x 3 = 6 Medium	Operating procedures adhered to. Correct instruction and adult supervision.	2 x 1 = 2 Low	No further action required		
Equipment Handling	Clients and Instructors	2 x 3 = 6 Medium	Clients taught good technique, share lifting of all equipment.	2 x 1 = 2 Low	No further action required		
Branches and other debris	Clients and Instructors	2 x 3 = 6 Medium	All participants to wear solid footwear, visible hazards removed or avoided.	2 x 1 = 2 Low	No further action required		



## Hautbois Risk Assessment

Activity: Initiative Test	Assessor: Ian Markham	Date: January 2011	Tech Advisor: Ian Markham
Review Date: January 2012	Assessment No: IT01	Operation Procedure No: OPIT01	Page: 1 of 1

### Risk Rating:

**Severity:** 1 Low - Injuries requiring first aid and minor ill health effects. 2 Medium - Injuries causing absence of more than 3 days or significant health effects reversible. 3 High - Death, or major injury (RIDDOR) or irreversible health damage

**Likelihood:** 1 Low - Harm will seldom occur 2 Medium - Harm will frequently occur 3 High - Certain or near certain harm will occur

**Description:** Initiative tests happens around our site with 7 static tests spread over the estate and the rest can be done anywhere on the estate. The ratio is 1:12. The session focus on team work and communication.

Significant Hazard	Persons at Risk	Risk rating Severity x Likelihood	Existing Controls	Risk rating Severity x Likelihood	Recommended Action	By Who	When
Falling in Drowning	Client	3 x 3 = 9 High	Instructor prepared to enter water. Rescue Line Carried.	3 x 1 = 3 Low	No further action required		
Manual Handling (people)	Client	2 x 3 = 6 Medium	Instructor to explain best practice with lifting straight backs, sharing the load. Supervision by leader.	2 x 1 = 2 Low	No further action required		
Slips trips and Falls	Clients Instructors	2 x 3 = 6 Medium	Instructor to make group aware of hazard, leader supervision.	2 x 1 = 2 Low	No further action required		
Rabbit Holes, Branches and Debris	Clients and Instructors	2 x 3 = 6 Medium	Groups to be made aware of the hazards and debris to be cleared away or avoided.	2 x 1 = 2 Low	No further action required		
Roads	Clients	3 x 3 = 9 High	Instructor to escort clients across road.	3 x 1 = 3 Low	No further action required		
Misinterpretation	Clients and Instructors	2 x 2 = 4 Medium	Instructor to be clear with use of language which cannot be misunderstood.	2 x 1 = 2 Low	No further action required		
Weather Conditions - Hypo/hyperthermia	Client and Instructors	3 x 2 = 6 Medium	Clients to be dressed appropriately for the activity and weather conditions. Activity will stop in Lightning	3 x 1 = 3 Low	No further action required		



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## Hautbois Risk Assessment

<b>Activity:</b> Jewel Theft	<b>Assessor:</b> Ian Markham	<b>Date:</b> January 2011	<b>Tech Advisor:</b> Ian Markham
<b>Review Date:</b> January 2012	<b>Assessment No:</b> JT01	<b>Operation Procedure No:</b> OPJT01	<b>Page:</b> 1 of 1

### Risk Rating:

**Severity:** 1 Low - Injuries requiring first aid and minor ill health effects. 2 Medium - Injuries causing absence of more than 3 days or significant health effects reversible. 3 High - Death, or major injury (RIDDOR) or irreversible health damage

**Likelihood:** 1 Low - Harm will seldom occur 2 Medium - Harm will frequently occur 3 High - Certain or near certain harm will occur

**Description:** Jewel trail is a wide game with the aim to reach the centre of the board. Based around a board the game can be played anywhere at Hautbois with groups running to find the answers to the clues around the grounds.

Significant Hazard	Persons at Risk	Risk rating Severity x Likelihood	Existing Controls	Risk rating Severity x Likelihood	Recommended Action	By Who	When
Slips Trips and Falls	Clients Instructors	2 x 3 = 6 Medium	Instructor to make group aware of hazard (E)	2 x 1 = 2 Low	No further action required		
Rabbit Holes, Branches and Debris	Clients and Instructors	2 x 3 = 6 Medium	Groups to be made aware of the Hazards and debris to be cleared away or avoided. (E)	2 x 1 = 2 Low	No further action required		
Estate Boundaries and Roads	Clients	3 x 2 = 6 Medium	Group given precise boundaries, maps and clear briefing. Leaders to keep check on numbers. (E)	3 x 1 = 3 Low	No further action required		
Water- falling in and drowning	Clients	3 x 3 = 9 High	Group given clear boundaries and made aware of hazards (E)	3 x 1 = 3 Low	No further action required		
Misinterpretation	Clients and Instructors	2 x 2 = 4 Medium	Instructor to be clear with use of language which cannot be misunderstood (E)	2 x 1 = 2 Low	No further action required		
Weather Conditions - Hypo/hyperthermia	Client and Instructors	3 x 2 = 6 Medium	Clients to be dressed appropriately for the activity and weather conditions. Activity will stop in Lightning	3 x 1 = 3 Low	No further action required		



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## Hautbois Risk Assessment

Activity: Low Ropes	Assessor: Ian Markham	Date: January 2011	Tech Advisor: Ian Markham
Review Date: January 2012	Assessment No: LR01	Operation Procedure No: OPLR01	Page: 1 of 2

### Risk Rating:

**Severity:** 1 Low - Injuries requiring first aid and minor ill health effects. 2 Medium - Injuries causing absence of more than 3 days or significant health effects reversible. 3 High - Death, or major injury (RIDDOR) or irreversible health damage

**Likelihood:** 1 Low - Harm will seldom occur 2 Medium - Harm will frequently occur 3 High - Certain or near certain harm will occur

**Description:** Abseiling takes place on our purpose built tower on site, there are two platforms the lower one sloped and top tower vertical.

Significant Hazard	Persons at Risk	Risk rating Severity x Likelihood	Existing Controls	Risk rating Severity x Likelihood	Recommended Action	By Who	When
Falling off the Wire rope or platform	Clients	2 x 3 = 6 Medium	Leader supervision at all times. Operating procedures followed, All participants spotted by each other. Helmets to be worn.	2 x 1 = 2 Low	No further action required		
Being hit by Falling Objects	Clients and Instructors	2 x 3 = 6 High	Hard Hat Area	1 x 1 = 1 Low	No further action required		
Equipment Failure	Clients and Instructors	2 x 3 = 6 Medium	Weekly/monthly/checks recorded.	2 x 1 = 2 Low	No further action required		
Fallen on	Clients	2 x 3 = 6 Medium	Clients taught to spot correctly, to be made aware of being vigilant, and not to walk under participants	2 x 1 = 2 Low	No further action required		
Misinterpretation	Clients and Instructors	2 x 3 = 6 Medium	Instructor to be clear when giving instructions and demonstrating spotting techniques.	2 x 1 = 2 Low	No further action required		





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## Hautbois Risk Assessment

Activity: Nightline	Assessor: Ian Markham	Date: January 2011	Tech Advisor: Ian Markham
Review Date: January 2012	Assessment No: NL01	Operation Procedure No: OPNL01	Page: 1 of 2

### Risk Rating:

**Severity:** 1 Low - Injuries requiring first aid and minor ill health effects. 2 Medium - Injuries causing absence of more than 3 days or significant health effects reversible. 3 High - Death, or major injury (RIDDOR) or irreversible health damage

**Likelihood:** 1 Low - Harm will seldom occur 2 Medium - Harm will frequently occur 3 High - Certain or near certain harm will occur

**Description:** Nightline is a trust exercise based on our site it is a static obstacle course which is completed in pairs with one of the pair blindfolded and the partner guiding them round.

Significant Hazard	Persons at Risk	Risk rating Severity x Likelihood	Existing Controls	Risk rating Severity x Likelihood	Recommended Action	By Who	When
Slips Trips and Falls	Clients and Instructors	2 x 3 = 6 Medium	Leader to make group aware of hazard Leader to follow operating procedures Spotting required on some elements.	2 x 1 = 2 Low	No further action required		
Rabbit Holes, Branches and Debris	Clients and Instructors	2 x 3 = 6 Medium	Groups to be made aware of the hazards and debris to be cleared away or avoided.	2 x 1 = 2 Low	No further action required		
Equipment Failure	Clients and Instructors	2 x 3 = 6 Medium	Weekly/monthly inspection recorded visual check before each use.	2 x 1 = 2 Low	No further action required		
Tunnel - Hitting heads	Clients	2 x 3 = 6 Medium	Instructors to warn group on tunnel Helmets to be worn	2 x 1 = 2 Low	No further action required		
Poor Instruction	Clients	2 x 3 = 6 Medium	Leader to follow Operating procedures.	2 x 1 = 2 Low	No further action required		



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## Hautbois Risk Assessment

Activity: Nightline	Assessor: Ian Markham	Date: January 2011	Tech Advisor: Ian Markham
Review Date: January 2012	Assessment No: NL01	Operation Procedure No: OPNL01	Page: 2 of 2

### Risk Rating:

**Severity:** 1 Low - Injuries requiring first aid and minor ill health effects. 2 Medium - Injuries causing absence of more than 3 days or significant health effects reversible. 3 High - Death, or major injury (RIDDOR) or irreversible health damage

**Likelihood:** 1 Low - Harm will seldom occur 2 Medium - Harm will frequently occur 3 High - Certain or near certain harm will occur

Significant Hazard	Persons at Risk	Risk rating Severity x Likelihood	Existing Controls	Risk rating Severity x Likelihood	Recommended Action	By Who	When
Misinterpretation	Clients and Instructors	2 x 2 = 4 Medium	Instructor to be clear with use of language which cannot be misunderstood.	2 x 1 = 2 Low	No further action required		
Weather Conditions - Hypo/hyperthermia	Client and Instructors	3 x 2 = 6 Medium	Clients to be dressed appropriately for the activity and weather conditions. Activity will stop in Lightning	3 x 1 = 3 Low	No further action required		



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## Hautbois Risk Assessment

<b>Activity:</b> Obstacle Course	<b>Assessor:</b> Ian Markham	<b>Date:</b> January 2011	<b>Tech Advisor:</b> Ian Markham
<b>Review Date:</b> January 2012	<b>Assessment No:</b> OC01	<b>Operation Procedure No:</b> OPOC01	<b>Page:</b> 1 of 1

### Risk Rating:

**Severity:** 1 Low - Injuries requiring first aid and minor ill health effects. 2 Medium - Injuries causing absence of more than 3 days or significant health effects reversible. 3 High - Death, or major injury (RIDDOR) or irreversible health damage

**Likelihood:** 1 Low - Harm will seldom occur 2 Medium - Harm will frequently occur 3 High - Certain or near certain harm will occur

**Description:** Obstacle course is a static course running down the side of our site with 8 obstacles to negotiate.

Significant Hazard	Persons at Risk	Risk rating Severity x Likelihood	Existing Controls	Risk rating Severity x Likelihood	Recommended Action	By Who	When
Slips, Trips and Falls	Clients Instructors	2 x 3 = 6 Medium	Leader to make group aware of hazards. Leader to follow operating procedures. Spotting required on some elements.	2 x 1 = 2 Low	No further action required		
Rabbit Holes, Branches and Debris	Clients and Instructors	2 x 3 = 6 Medium	Groups to be made aware of the hazards and debris to be cleared away or avoided.	2 x 1 = 2 Low	No further action required		
Equipment Failure	Clients Instructors	2 x 3 = 6 Medium	Weekly/Monthly Inspection Recorded.	2 x 1 = 2 Low	No further action required		
Poor Instruction	Client	2 x 3 = 6 Medium	Leader to follow Operating procedures.	2 x 1 = 2 Low	No further action required		
Misinterpretation	Clients and Instructors	2 x 3 = 6 Medium	Instructor to be clear when giving instructions and demonstrating spotting techniques.	2 x 1 = 2 Low	No further action required		
Weather Conditions - Hypo/hyperthermia	Client and Instructors	3 x 2 = 6 Medium	Clients to be dressed appropriately for the activity and weather conditions. Activity will stop in Lightning	3 x 1 = 3 Low	No further action required		



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## Hautbois Risk Assessment

<b>Activity:</b> Orienteering	<b>Assessor:</b> Ian Markham	<b>Date:</b> January 2011	<b>Tech Advisor:</b> Jez Middleton
<b>Review Date:</b> January 2012	<b>Assessment No:</b> OR01	<b>Operation Procedure No:</b> OPOR01	<b>Page:</b> 1 of 1

### Risk Rating:

**Severity:** 1 Low - Injuries requiring first aid and minor ill health effects. 2 Medium - Injuries causing absence of more than 3 days or significant health effects reversible. 3 High - Death, or major injury (RIDDOR) or irreversible health damage

**Likelihood:** 1 Low - Harm will seldom occur 2 Medium - Harm will frequently occur 3 High - Certain or near certain harm will occur

**Description:** Orienteering takes place on the house side of the estate over our 22 post course. There are three coloured courses to choose from for different ages and abilities.

Significant Hazard	Persons at Risk	Risk rating Severity x Likelihood	Existing Controls	Risk rating Severity x Likelihood	Recommended Action	By Who	When
Falling Water - Drowning.	Clients	3 x 2 = 6 Medium	Groups given clear boundaries and activity area.	3 x 1 = 3 Low	No further action required		
Weather Conditions - Hypo/hyperthermia	Client and Instructors	3 x 2 = 6 Medium	Clients to be dressed appropriately for the activity and weather conditions. Activity will stop in Lightning	3 x 1 = 3 Low	No further action required		
Lost Clients	Clients	2 x 2 = 4 Medium	Groups to be given clear boundaries, instructor to stay in appointed area. Time limits given to groups.	2 x 1 = 2 Low	No further action required		
Equipment (Incorrect Use)	Clients	1 x 3 = 3 Low	Operating procedures adhered to. Correct instruction and adult supervision.	1 x 2 = 2 Low	No further action required		
Rabbit holes, Branches and other debris	Clients	2 x 3 = 6 Medium	All participants to wear solid footwear, visible hazards removed from around posts.	2 x 1 = 2 Low	No further action required		
Misinterpretation	Clients and Instructors	2 x 2 = 4 Medium	Instructor to be clear with use of language which cannot be misunderstood.	2 x 1 = 2 Low	No further action required		
Slips Trips and Falls	Clients Instructors	2 x 2 = 4 Medium	All to wear suitable footwear. Activity area to be removed of debris.	2 x 1 = 2 Low	No further action required		



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## Hautbois Risk Assessment

<b>Activity:</b> Photo Orienteering	<b>Assessor:</b> Ian Markham	<b>Date:</b> January 2011	<b>Tech Advisor:</b> Ian Markham
<b>Review Date:</b> January 2012	<b>Assessment No:</b> PO01	<b>Operation Procedure No:</b> OPPO01	<b>Page:</b> 1 of 1

### Risk Rating:

**Severity:** 1 Low - Injuries requiring first aid and minor ill health effects. 2 Medium - Injuries causing absence of more than 3 days or significant health effects reversible. 3 High - Death, or major injury (RIDDOR) or irreversible health damage

**Likelihood:** 1 Low - Harm will seldom occur 2 Medium - Harm will frequently occur 3 High - Certain or near certain harm will occur

**Description:** Photo orienteering takes place around the house side of the estate. With 10 photos to find where they were taken from.

Significant Hazard	Persons at Risk	Risk rating Severity x Likelihood	Existing Controls	Risk rating Severity x Likelihood	Recommended Action	By Who	When
Falling in Water - Drowning.	Clients	3 x 2 = 6 Medium	Groups given clear boundaries and activity area. Group briefed about hazards and water.	3 x 1 = 3 Low	No further action required		
Lost Clients	Clients	3 x 2 = 6 Medium	Groups to be given clear boundaries, instructor to stay in appointed area. Time limits given to groups.	3 x 1 = 3 Low	No further action required		
Equipment (Incorrect Use)	Clients	3 x 2 = 6 Medium	Operating procedures adhered to. Correct instruction and adult supervision.	3 x 1 = 3 Low	No further action required		
Rabbit holes, Branches and other debris	Clients and Instructors	2 x 3 = 6 Medium	All participants to wear solid footwear, visible hazards removed from around markers.	2 x 1 = 2 Low	No further action required		
Weather Conditions - Hypo/hyperthermia	Client and Instructors	3 x 2 = 6 Medium	Clients to be dressed appropriately for the activity and weather conditions. Activity will stop in Lightning	3 x 1 = 3 Low	No further action required		
Slips Trips and Falls	Clients Instructors	2 x 2 = 4 Medium	All to wear suitable footwear. Activity area to be removed of debris.	2 x 1 = 2 Low	No further action required		
Misinterpretation	Clients and Instructors	2 x 2 = 4 Medium	Instructor to be clear with use of language which cannot be misunderstood.	2 x 1 = 2 Low	No further action required		



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## Hautbois Risk Assessment

Activity: Pioneering	Assessor: Ian Markham	Date: January 2011	Tech Advisor: Ian Markham
Review Date: January 2012	Assessment No: PI01	Operation Procedure No: OPPI01	Page: 1 of 2

### Risk Rating:

**Severity:** 1 Low - Injuries requiring first aid and minor ill health effects. 2 Medium - Injuries causing absence of more than 3 days or significant health effects reversible. 3 High - Death, or major injury (RIDDOR) or irreversible health damage

**Likelihood:** 1 Low - Harm will seldom occur 2 Medium - Harm will frequently occur 3 High - Certain or near certain harm will occur

**Description:** Pioneering takes place on both sides of our site it involves building a structure out of wooden spars and rope.

Significant Hazard	Persons at Risk	Risk rating Severity x Likelihood	Existing Controls	Risk rating Severity x Likelihood	Recommended Action	By Who	When
Rope Injury - Whipping injury	Client Instructor	3 x 3 = 9 High	All clients warned about whipping injury in safety briefing. Taught good technique.	3 x 1 = 3 Low	No further action required		
Poor Instruction (Structure Collapsing)	Client	3 x 3 = 9 High	Instructor to test structure before client's participation and adjust if necessary.	3 x 1 = 3 Low	No further action required		
Equipment (Incorrect Use)	Clients	3 x 3 = 9 High	Operating procedures adhered to. Correct instruction and adult supervision.	3 x 1 = 3 Low	No further action required		
Manual Handling	Clients	3 x 2 = 6 Medium	Clients taught good technique. Straight backs, share lifting.	3 x 1 = 3 Low	No further action required		
Rabbit holes, Branches and other debris	Clients and Instructors	2 x 3 = 6 Medium	All participants to wear solid footwear, visible hazards removed from construction area.	2 x 1 = 2 Low	No further action required		
Falling off Structure	Clients Instructors	3 x 3 = 9 High	Group leader and members to spot each other. Operating procedures to be followed.	3 x 1 = 3 Low	No further action required		



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## Hautbois Risk Assessment

<b>Activity:</b> Pioneering	<b>Assessor:</b> Ian Markham	<b>Date:</b> January 2011	<b>Tech Advisor:</b> Ian Markham
<b>Review Date:</b> January 2012	<b>Assessment No:</b> PI01	<b>Operation Procedure No:</b> OPPI01	<b>Page:</b> 2 of 2

### Risk Rating:

**Severity:** 1 Low - Injuries requiring first aid and minor ill health effects. 2 Medium - Injuries causing absence of more than 3 days or significant health effects reversible. 3 High - Death, or major injury (RIDDOR) or irreversible health damage

**Likelihood:** 1 Low - Harm will seldom occur 2 Medium - Harm will frequently occur 3 High - Certain or near certain harm will occur

Significant Hazard	Persons at Risk	Risk rating Severity x Likelihood	Existing Controls	Risk rating Severity x Likelihood	Recommended Action	By Who	When
Weills Disease	Clients Instructors	3 x 2 = 6 Medium	All participants to be made aware of the risks and given an information sheet. All Cuts Covered and no water swallowed(E)	3 x 1 = 3 Low	No further action required		
Falling in (if structure is made near or over water)	Clients Instructors	3 x 3 = 9 High	BA's (CE EN393 approved) and helmets (CE EN1385) to be worn if crossing over water. Operating procedures to be followed.	3 x 1 = 3 Low	No further action required		
Misinterpretation	Clients and Instructors	2 x 2 = 4 Medium	Instructor to be clear with use of language which cannot be misunderstood.	2 x 1 = 2 Low	No further action required		
Weather Conditions - Hypo/hyperthermia	Client and Instructors	3 x 2 = 6 Medium	Clients to be dressed appropriately for the activity and weather conditions. Activity will stop in Lightning	3 x 1 = 3 Low	No further action required		
Slips Trips and Falls	Clients Instructors	2 x 2 = 4 Medium	All to wear suitable footwear. Activity area to be removed of debris.	2 x 1 = 2 Low	No further action required		

## Hautbois Risk Assessment

Activity: Raft Building	Assessor: Ian Markham	Date: January 2011	Tech Advisor: Keith Shuttleworth
Review Date: January 2012	Assessment No: RB01	Operation Procedure No: OPRB01	Page: 1 of 3

### Risk Rating:

Severity: 1 Low - Injuries requiring first aid and minor ill health effects. 2 Medium - Injuries causing absence of more than 3 days or significant health effects reversible. 3 High - Death, or major injury (RIDDOR) or irreversible health damage

Likelihood: 1 Low - Harm will seldom occur 2 Medium - Harm will frequently occur 3 High - Certain or near certain harm will occur

Description: Raft building takes place on House south and Hautbois Private cut. Groups are challenged to build a improvised raft and crew it over a set course by there instructor.

Significant Hazard	Persons at Risk	Risk rating Severity x Likelihood	Existing Controls	Risk rating Severity x Likelihood	Recommended Action	By Who	When
Drowning	Clients and Instructors	3 x 3 = 9 High	Instructor to carry throw bag at all times. All to wear CE EN393 approved Buoyancy Aids. And CE EN1385 approved helmets.	3 x 1 = 3 Low	No further action required		
Entrapment	Clients	3 x 3 = 9 High	Instructor to carry knife and be prepared to enter water to free client.	3 x 1 = 3 Low	No further action required		
Hypo/hyperthermia	Clients and Instructors	3 x 3 = 9 High	Clients to be dressed appropriately, to weather conditions. Safety kit with warm clothing, sun cream and hat to be carried at all times Due to the nature of the client base Raft building to be suspended November to March	3 x 1 = 3 Low	No further action required		
Equipment Failure	Clients and Instructors	3 x 3 = 9 High	Weekly/monthly inspections recorded. All Raft building equipment to be correctly stored and checked on a session and periodical basis. BA Float Tested Yearly and Recorded.	3 x 1 = 3 Low	No further action required		

## Hautbois Risk Assessment

Activity: Raft Building	Assessor: Ian Markham	Date: January 2011	Tech Advisor: Keith Shuttleworth
Review Date: January 2012	Assessment No: RB01	Operation Procedure No: OPRB01	Page: 2 of 3

### Risk Rating:

Severity: 1 Low - Injuries requiring first aid and minor ill health effects. 2 Medium - Injuries causing absence of more than 3 days or significant health effects reversible. 3 High - Death, or major injury (RIDDOR) or irreversible health damage

Likelihood: 1 Low - Harm will seldom occur 2 Medium - Harm will frequently occur 3 High - Certain or near certain harm will occur

Significant Hazard	Persons at Risk	Risk rating Severity x Likelihood	Existing Controls	Risk rating Severity x Likelihood	Recommended Action	By Who	When
Weils Disease	Clients and Instructors	3 x 2 = 6 Medium	All participants to be made aware of the risks and given an information sheet. All Cuts Covered and no water swallowed.	3 x 1 = 3 Low	No further action required		
Incorrectly Fitted Equipment	Clients	3 x 3 = 9 High	Operating procedures adhered to. All equipment fitted properly by a competent instructor.	3 x 1 = 3 Low	No further action required		
Group Control Losing sight of Group	Clients	3 x 3 = 9 High	Clients briefed not to go behind island. Operating procedures adhered to.	3 x 1 = 3 Low	No further action required		
Equipment Handling	Clients and Instructors	3 x 2 = 6 Medium	Clients taught good Technique, Share lifting of all equipment.	3 x 1 = 3 Low	No further action required		
Branches and other debris in cut.	Clients and Instructors	2 x 2 = 4 Medium	All participants to wear solid footwear, visible hazards removed or avoided.	2 x 1 = 2 Low	No further action required		
Rope Injury	Clients Instructors	3 x 3 = 9 High	Clients briefed correctly on use of knots and hazards.	3 x 2 = 6 Medium	No further action required		
Misinterpretation	Clients and Instructors	2 x 2 = 4 Medium	Instructor to be clear when fitting or checking equipment and use language which cannot be misunderstood.	2 x 1 = 2 Low	No further action required		



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## Hautbois Risk Assessment

Activity: Raft Building	Assessor: Ian Markham	Date: January 2011	Tech Advisor: Keith Shuttleworth
Review Date: January 2012	Assessment No: RB01	Operation Procedure No: OPRB01	Page: 3 of 3

### Risk Rating:

Severity: 1 Low - Injuries requiring first aid and minor ill health effects. 2 Medium - Injuries causing absence of more than 3 days or significant health effects reversible. 3 High - Death, or major injury (RIDDOR) or irreversible health damage

Likelihood: 1 Low - Harm will seldom occur 2 Medium - Harm will frequently occur 3 High - Certain or near certain harm will occur

Significant Hazard	Persons at Risk	Risk rating Severity x Likelihood	Existing Controls	Risk rating Severity x Likelihood	Recommended Action	By Who	When
Slips Trips and Falls	Clients Instructors	2 x 2 = 4 Medium	All to wear suitable footwear. Activity area to be removed of debris.	2 x 1 = 2 Low	No further action required		

## Hautbois Risk Assessment

Activity: Tree Trail	Assessor: Ian Markham	Date: January 2011	Tech Advisor: Catherine Foreman
Review Date: January 2012	Assessment No: TT01	Operation Procedure No: OPTT01	Page: 1 of 1

### Risk Rating:

Severity: 1 Low - Injuries requiring first aid and minor ill health effects. 2 Medium - Injuries causing absence of more than 3 days or significant health effects reversible. 3 High - Death, or major injury (RIDDOR) or irreversible health damage

Likelihood: 1 Low - Harm will seldom occur 2 Medium - Harm will frequently occur 3 High - Certain or near certain harm will occur

Description: Tree trail takes place around the site look at the different types of trees.

Significant Hazard	Persons at Risk	Risk rating Severity x Likelihood	Existing Controls	Risk rating Severity x Likelihood	Recommended Action	By Who	When
Slips, trips and Falls	Clients Instructors	3 x 2 = 6 Medium	Leader to make group aware of hazard Leader to follow operating procedures.	3 x 1 = 3 Low	No further action required		
Rabbit Holes, Branches and Debris	Clients and Instructors	2 x 3 = 6 Medium	Groups to be made aware of the Hazards and debris to be cleared away or avoided.	2 x 1 = 2 Low	No further action required		
Estate Boundaries and Roads	Clients	3 x 2 = 6 Medium	Group given precise boundaries, maps and clear briefing. Leaders to keep check on numbers.	3 x 1 = 3 Low	No further action required		
Poor Instruction	Client	3 x 2 = 6 Medium	Leader to follow operating procedures.	3 x 1 = 3 Low	No further action required		
Misinterpretation	Clients and Instructors	2 x 2 = 4 Medium	Instructor to be clear with use of language which cannot be misunderstood.	2 x 1 = 2 Low	No further action required		
Weather Conditions - Hypo/hyperthermia	Client and Instructors	3 x 2 = 6 Medium	Clients to be dressed appropriately for the activity and weather conditions. Activity will stop in Lightning	3 x 1 = 3 Low	No further action required		